

LifeBridge Vet Corps Service Description 2022-2023

Member Name	
Member Service Title	Veteran Outreach Coordinator
Program	LifeBridge AmeriCorps One United Way Square Charleston, WV 25301
Name of Service Site & Physical Address	
Number of Members Covered Under This Description	
Member Service Summary	LifeBridge Veteran Outreach Coordinators will enhance the quality of life for veterans, military members and their families by providing individualized services including peer to peer mentoring.
LifeBridge Specific Functions of Member's Service	<ul style="list-style-type: none"> - Assist 70 Veterans and their families to access their military and/or civilian benefits or connect veterans with community supports to ensure their basic needs are met.
Site Specific Functions of Member's Service	
Qualifications	<ul style="list-style-type: none"> - Must be 18 years or older - Must be a high school diploma or its equivalent - Must be a Citizen, National, or Lawful Permanent Resident Alien of the United States - Satisfy the National Service Criminal History Check eligibility requirements - Veteran or an immediate family member of a Veteran or military service member

Term of Service	Start Date: End Date: Full-Time To successfully complete the term of service: <ul style="list-style-type: none"> - Member must complete 1,700 hours between the dates above - Member must complete all timesheets, monthly reports, and attend all required Volunteer West Virginia and LifeBridge trainings - Member must serve the full twelve months of their contract
Time Requirements	LifeBridge Veteran Outreach Coordinators are expected to: <ul style="list-style-type: none"> - Serve 35-40 hours per week as required by their site - Attend LifeBridge Orientation - Attend all LifeBridge bi-monthly trainings - Attend all Volunteer West Virginia trainings and events - Complete 2 service projects (MLK Day & AmeriCorps Week)
Orientation and Training	<ul style="list-style-type: none"> - LifeBridge Orientation: in Charleston - Site Orientation: First Day of Service at Site - LifeBridge Bi-Monthly Trainings - Volunteer West Virginia Swearing-In - Volunteer West Virginia Regional Training
Benefits	<ul style="list-style-type: none"> - \$6,495 Segal Education Award if member successfully completes the service requirements - \$16,502 living allowance distributed in equal monthly payments - Healthcare, if applicable - Child care, if eligible - Member Assistance Program (MAP) - Student Loan forbearance and interest payments, if member qualifies
Evaluation	<ul style="list-style-type: none"> - Members and Site Supervisors will complete mid-year and end of year evaluations
Supervisor Name Job Title Email Phone Number	

I agree that the information in this service description is accurate & reflects the tasks the LifeBridge AmeriCorps member will be doing while serving at our site.

_____ /_____/_____
Site Supervisor's Signature **Date**

_____ /_____/_____
Member's Signature **Date**

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LifeBridge AmeriCorps Director's Signature **Date**